

These guidelines are created for your safety and enjoyment of your dance experience this season.

- All Children's and Preparatory Division students are asked to wear solid color leotard with pink tights.
- Pre-professional Division may wear attire that is acceptable to the instructor.
- No shirts, jazz pants or shorts are to be worn during ballet classes. Dance sweaters or skirts are okay. Pink ballet shoes.
- No dance shoes may be worn outside, to, or from the studio. It can bring in small stones or dirt that can hurt the dance floor.
- All Kinderdanze classes should have hair pulled off of face.
- All Children's (BB I and up) Preparatory and Pre-professional students should have hair in a neat bun.
- No jewelry on the wrists, earrings that swing or hoops, or anything that will distract your movement.
- Every student should have a dance bag and bring it into the classroom. Put names in all belongings.
- Each student gets a white envelope that will hold important hand outs and/or projects. If it's brought home please read contents and return the next class.
- All book bags need to be brought into the studio and stowed in a cubby or under a bench.
- We love to share experiences but not toys. Please keep special items in dance bags unless your teacher has a special show and tell day.
- No chewing gum or smoking allowed in the studio.
- We praise healthy eating and care of the body. Please no sodas, candy, junk food in the studio. High sugars give students the wrong type of

- energy. Students are allowed to have healthy snacks in their dance bags to replenish their body's nutrients.
- We recommend that each child have a water bottle that can be reused. School of CBT is environmentally friendly. We recycle plastic bottles from the water and juice machine from our building.
 - No student may arrive thirty minutes earlier or stay later than thirty minutes after their class unless with special permission. If the student is to be picked up late or left early, the teacher and office must be notified that day as the studio closes early on some occasions due to performances or other reasons.
 - All students must wait inside for rides. No one is allowed outside of the building unless going to or from a car.
 - Parents do not allow your children to play in the parking lot.
 - Students are not allowed in classrooms unless accompanied by a teacher. If teacher allows entry, rules and behavior need to be followed.
 - Children (Siblings and/or Dancers) are not allowed to play in the classrooms.
 - If you know in advance that your child will miss class please make arrangements with your child's teacher. Your child may be asked to make up the missed class.
 - Please understand we do not have a lot of room for parents to wait while classes are going on.
 - We ask that the student comes on time and is prepared with her dance items.
 - Should there be a problem with a student, the student may be asked to sit out or in extreme cases the student may be asked to leave the class and stand in the hall.
 - Tuition must be paid before the 15th of each month in order for

the student to continue classes. For advance payment, the following deductions are applicable: 9 months-5%; 4.5 months-2.5%; for all payments received after the 15th of each month a \$10.00 service charge will be added.

- We accept VISA/MC
- Any checks returned by your bank will be charged a \$25.00 service charge.
- Please access the school website @ www.schoolofcbt.com for downloadable documents of current announcements and information. These will also be posted in the studio windows.
- Your child's teacher will give her/his email address in the first several weeks.
- Your teacher will be glad to discuss your child's progress in a scheduled set time.
- Preparatory and pre-professional divisions have multiple teachers.
- School of Carolina Ballet Theatre reserves the right to discontinue any classes at any time.
- Any withdrawal from any classes must be made before the end of the second month of classes. After that time we expect you to honor the place that has been reserved for you in each class for the entire year.
- We have a "Share your thoughts Box". Please share your questions concerns and we love to know what you like too!
- Students of School of CBT and their families are encouraged to support our sister company Carolina Ballet Theatre by attending performances and joining the Guild of Carolina Ballet Theatre. Information is on their website www.carolinaballet.org.
- The guild of Carolina Ballet Theatre has a bulletin board in the school hallway posted with fun and invigorating events. Proceeds support Carolina Ballet Theatre, a 501 (c)(3) non-profit organization.